

A MEETING OF THE COMMISSIONERS OF THE BAMBERG BOARD OF PUBLIC WORKS ON WEDNESDAY, NOVEMBER 1, 2023, AT 5:30 P.M. AT CITY HALL. MEMBERS PRESENT: Chairman Craig Walker, Commissioner Bo Griffin, and Commissioner Buzzy Bunch. VISITORS: Camden Kittrell and Timmy Taylor.

Chairman Walker called the meeting to order.

Chairman Walker asked to amend the Agenda to add a City personnel matter to the Executive Session item. Commissioner Griffin made the Motion to amend. Commissioner Bunch made the second. All approved. The Motion carried.

Chairman Walker asked for a moment of silence to recognize Curtis "Cooter" Williams for his lifetime of service in education and civic leadership. Commissioner Bo Griffin gave the invocation.

Commissioner Bunch made the Motion to approve the minutes of the September 25, 2023, meeting to be amended at a later date if needed. Commissioner Griffin made the second. All approved. The Motion carried.

Commissioner Bunch made the motion to approve the financials reports for September to be amended at a later date if necessary. Commissioner Griffin made the second. All approved. The Motion carried.

Chairman Walker asked for the Manager's report. Manager Griffin informed Commissioners that October had been an extremely busy month for the Board. Manager Griffin stated that Timmy Wilson had retired. Manager Griffin said he had learned so much from Mr. Wilson during his time with the Board. Manager Griffin informed Commissioners that the interviews would be coming up for the Human Resource Generalist position and over 30+ applicants had applied. Manager Griffin told Commissioner that Santee Cooper had met with the electrical crew in Orangeburg. Manger Griffin said the meeting with Santee Cooper was very informative. Manager Griffin said he had sent another email regarding the SCAT Park but has yet to receive a reply.

Manager Griffin asked Camden Kittrell to update Commissioners on the SCHIP grants. Mr. Kittrell said the regional project with Orangeburg had been sent to RIA for approval and was approved on October 18, 2023. Mr. Kittrell said the Board has a signed contract with AE Comm Engineers, and the Board is currently awaiting a kickoff meeting. Mr. Kittrell informed Commissioners that the bid opening for the Bridge Street project would be present next Tuesday. Mr. Kittrell said the Bridge Street project should break ground the first of the year. Mr. Kittrell said the flow design was being looked at for the wastewater project as well.

Chairman Walker asked for a time for the John "Candy" Bunch building dedication. Commissioner Bunch said he had spoken with the family members, some of which work out of town, and the family would like to start at 5:30 p.m. Commissioner Bunch said since it will be close to being dark, the ceremony could be held in the breakroom since there will be refreshments served there. The Ceremony will be held on November 30, 2023, at 5:30 p.m.

Manager Griffin provided information to the Commissioners regarding the modified hours for the Board. Manager Griffin stated that customers seem to be migrating toward electronic or other methods of payment. Manager Griffin proposed closing at 2:00 p.m. on Fridays and half hour lunch breaks. Commissioner Griffin asked if Ms. Williams would be in that rotation. Commissioner Griffin also said he would think it would get busier closer to the 20th of the month. Manager Griffin said Ms. Williams typically stays so she could go either way. Mr. Kittrell said when the 20th or 19th falls on a Friday it tends to get busy with phone calls and window traffic. Mr. Kittrell stated that there should probably be two people on Fridays that fall on the 18th, 19th or 20th. Commissioner Griffin made the Motion to approve the modified hours as permanent with the caveat of two people on the 18th, 19th or 20th if they fall on a Friday. Commissioner Bunch made the second. All approved. The Motion carried.

Before going into Executive Session, Chairman Walker thanked Timmy Wilson for his service to Board and congratulated him on his retirement. Mr. Wilson said he looked forward to attending future meetings.

Commissioner Bunch made the Motion to go into Executive Session. Commissioner Griffin made the second. All approved. The Motion carried.

Commissioner Griffin made the Motion to come out of Executive Session. Commissioner Bunch made the second. All approved. The Motion carried.

Chairman Walker stated a wage increase would be granted for a city employee. Commissioner Griffin made the Motion to approve the wage increase. Commissioner Bunch made the second. All approved. The Motion carried.

Chairman Walker stated that any leave overage should be approved for employees by the General Manager with any overage for the Manager approved by the Board. Commissioner Bunch made the Motion to approve the wage increase. Commissioner Griffin made the second. All approved. The Motion carried.

Commissioner Griffin thanked Camden Kittrell for all of his hard work on the grants. Mr. Kittrell said he has a very good team to work with at RIA.

With no further business, the meeting was adjourned at 6:14 p.m.

ATTEST:

Clerk

Chairman-BPW

Commissioner-BPW

Commissioner-BPW