

A MEETING OF THE COMMISSIONERS OF THE BAMBERG BOARD OF PUBLIC WORKS ON MONDAY, JULY 31, 2023, AT 5:30 P.M. AT CITY HALL. MEMBERS PRESENT: Chairman Craig Walker, Commissioner Bo Griffin, and Commissioner Buzzy Bunch. VISITORS: Camden Kittrell, Russell Hurst, John Taylor, Randy Maxwell, Will Martin and Karen O'Bryne.

Chairman Walker called the meeting to order. Commissioner Bo Griffin gave the invocation.

Chairman Walker asked Manager Griffin to introduce new employee, Carlee Morris, as Customer Service Representative. Manager Griffin stated Carlee is catching on and learning the ropes quickly. Manager Griffin stated that Chris Collins' wife had delivered their twins and the mother and babies are doing well.

Chairman Walker made a Motion to amend the Agenda to move Item #5b to #7 and add an Executive Session to discuss the Board's partnership with the SCAT Park, #8 will be Announcements, #9 will be Questions from the Press and Audience, and #10 will be Adjournment. Commissioner Griffin made the second. All approved. The Motion carried.

Commissioner Bunch made the Motion to approve the minutes of the June 26, 2023, meeting to be amended at a later date if needed. Commissioner Griffin made the second. All approved. The Motion carried.

Commissioner Bunch made the motion to approve the financials reports for June to be amended at a later date if necessary. Commissioner Griffin made the second. All approved. The Motion carried.

Chairman Walker asked for the Manager's report. Manager Griffin informed Commissioners that there was an accident over the weekend that involved a vehicle which took out a pole downtown. Manager Griffin stated that the pole had been replaced and an insurance claim had been filed. Manager Griffin said he met with Al Jenkins, Regional Director for Senator Tim Scott's office. Manager Griffin stated Mr. Jenkins stopped by to congratulate the Board on receiving the SCHIP Grants. Manager Griffin went over other highlights of Manager's report that was provided.

Manager Griffin asked Camden Kittrell to update Commissioners on the SCHIP grants. Mr. Kittrell said the Board has received the Notice to Proceed with the Community Impact portion of the grant. Mr. Kittrell said the engineering process was almost complete and construction should start the first of the year on the Bridge Street portion of the project. Mr. Kittrell informed the Board that the Interconnection Agreement with DPU of Orangeburg will be reviewed by Orangeburg City Council this week. Mr. Kittrell stated that RFQs had been sent out last month and three packets were received last Friday. Mr. Kittrell said once a decision is made, they can send their information to RIA, and once approved, they can start the other grant project.

Manager Griffin informed Commissioners that there was an OSHA investigation, and the Board was awaiting the results of that meeting. Manager Griffin stated that they provided all internal paperwork requested to OSHA. Camden Kittrell stated that OSHA requested their DHEC Compliance evaluation from the Plant and documentation from SCDNR regarding the alligator termination which had been requested as well.

Chairman Walker asked for a brief overview of documents that were discussed at last month's meeting involving SCAMPS and the Municipal Association of South Carolina. Manager Griffin explained that the first document was the Resolution required by the Municipal Association and the other being the Membership Agreement with SCAMPS.

Chairman Walker asked for a Motion to approve the Corporate Resolution. Commissioner Bunch made the Motion to accept the SCAMPS/Municipal Association of South Carolina Corporate Resolution. Commissioner Griffin made the second. All approved. The Motion carried.

Chairman Walker asked for a Motion to approve SCAMPS Membership Agreement. Commissioner Griffin made the Motion to accept the SCAMPS Membership Agreement. Commissioner Bunch made the second. All approved. The Motion carried.

Commissioner Bunch made the Motion to go into Executive Session. Chairman Griffin made the second. All approved. The Motion carried.

Chairman Walker asked for the Motion to come out of Executive Session. Commissioner Griffin made the Motion to come out of Executive Session. Chairman Walker made the second. All approved. The Motion carried.

There was no action taken in Executive Session.

Manager Griffin asked the Chairman and Commissioners for a date to hold a Work Session regarding the SCAT Park. The Board agreed to hold the meeting on August 9, 2023, at 10:00 a.m.

With no further business, the meeting was adjourned at 6:24 p.m.

ATTEST:

Clerk

Chairman-BPW

Commissioner-BPW

Commissioner-BPW

A MEETING OF THE COMMISSIONERS OF THE BAMBERG BOARD OF PUBLIC WORKS ON MONDAY, JUNE 26, 2023, AT 5:30 P.M. AT CITY HALL. MEMBERS PRESENT: Chairman Craig Walker, Commissioner Bo Griffin, and Commissioner Buzzy Bunch. VISITORS: Adam Ness, Camden Kittrell, Garon Blankenship, Musonda McNeil, Timothy Lloyd, Luke Shelton, Jarvonta Brooker, Morris Mack, Chadwick Johnson, Victor Johnson and Timmy Wilson.

Chairman Walker called the meeting to order. Commissioner Bo Griffin gave the invocation.

Chairman Walker made a Motion to amend #9 on the Agenda. Commissioner Bunch made the Motion to the amend the agenda. Commissioner Griffin made the second. All approved. The Motion carried.

Commissioner Bunch made the Motion to approve the minutes of the May 22, 2023, meeting to be amended at a later date if needed. Commissioner Griffin made the second. All approved. The Motion carried.

Manager Griffin welcomed five new employees of the Board of Public Works: Musonda McNeil, Timothy Lloyd, Luke Shelton, Jarvonta Brooker and Morris Mack. Each of the new employees introduced themselves by giving background information on their work experience and families. The Commissioners welcomed all new employees.

Commissioner Bunch made the motion to approve the financials reports for May to be amended at a later date if necessary. Commissioner Griffin made the second. All approved. The Motion carried.

Chairman Walker asked for the Manager's report. Manager Griffin informed Commissioners that he attended the SCAMPS Meeting the previous week. Manager Griffin stated there had been several meetings regarding the upcoming grants. Manager Griffin said Spectrum had signed the pole agreement and there should be additional revenue coming in from them. Manager Griffin said he had been working with Will Martin and Tom from Officestream on items regarding the budget. Manager Griffin stated the Board had been working with Charleston Engineering to simply the telemetry to get better tank control. Manager Griffin said the Board was getting close to completion of the website.

Manager Griffin asked Camden Kittrell to update Commissioners on the grant. Mr. Kittrell said the Community Impact portion of the grant was currently being worked on and submitted a letter stating the Board could fund the \$500,000.00 match portion of the grant. Mr. Kittrell also provided Commissioners with a copy of an Intergovernmental Agreement with DPU that was prepared to be in compliance with the conditions of the grant. Mr. Kittrell said the Bridge Street project was about 90% ready to roll out. Manager Griffin informed Commissioners that there was

a recent outage on the Santee Cooper side which caused about a 30-minute outage due to a fallen tree.

Chairman Walker asked for a Motion to approve the 2023-2024 budget. Chairman Walker thanked, Will Martin, Manager Griffin and Camden Kittrell for their work in completing the budget. Chairman Walker asked if there were any questions from the Commissioners. Commissioner Griffin asked if there would be a written understanding for employees regarding the cost-of-living allowance if they chose to take a lump sum payment. Manager Griffin said a letter would be signed by employees stating that they understand the consequences of taking a lump sum. Commissioner Bunch made the Motion to approve the 2023-2024 budget. Commissioner Griffin made the second. All approved. The Motion carried.

Chairman Walker asked for the formal approval of the Continuing Education Policy. Manager Griffin explained the Continuing Education Policy in detail and how it would benefit the Board of Public Works. Chairman Walker asked what would be the required grade for each course. Manager Griffin stated that he would add the language stating a passing grade would be required to the Policy. Commissioner Griffin made the Motion to approve the Continuing Education Policy with the provision added that the employee must receive a passing grade for the course. Chairman Walker made the second. All approved. The Motion carried.

Manager Griffin presented the Parental Leave Policy to Commissioners detailing the definitions of a child eligible employee, as well as the appropriate forms required by the employee. Commissioner Griffin made the Motion to approve the Parental Leave Policy. Chairman Walker made the second. All approved. The Motion carried.

Manager Griffin provided information to the Commissioners regarding a modified work schedule. Manager Griffin provided data regarding customer transactions on Friday afternoons and operational hours for area utility companies. Manager Griffin asked for consideration of a trial run of a staggered schedule. Chairman Walker asked would the office still be open. Manager Griffin said both the lobby and window would be open initially. Commissioner Bunch said with the exception of one day in the data provided, the average amount of customers is 10 on Fridays. Chairman Walker asked which employees would be involved in the modified schedule. Manager Griffin said all customer service representatives would be involved in the modified schedule. Commissioner Bunch and Commissioner Griffin stated that they felt a trial run was in order to see if the modified schedule would work. Manager Griffin said he would like the trial run to last until September or October.

Chairman Walker asked for the Motion to go into Executive Session. Commissioner Griffin made the Motion to go into Executive Session. Chairman Bunch made the second. All approved. The Motion carried.

Chairman Walker asked for the Motion to come out of Executive Session. Commissioner Griffin made the Motion to come out of Executive Session. Commissioner Bunch made the second. All approved. The Motion carried.

There was no action taken in Executive Session.

Chairman Walker asked if there were any announcements. Adam Ness asked the Board to consider a solar net metering program. Mr. Ness expressed his desire to have a solar system at his residence. Mr. Ness stated he knew of two other families who would be interested in a solar system as well. Mr. Ness offered his assistance on a pro bono basis for any documents that may need to be prepared as it would benefit him personally. Mr. Ness thanked the Board for all of their hard work.

Chairman Walker asked for Motion to adjourn. Commissioner Griffin made the Motion to adjourn. Chairman Walker made the second. All approved. The Motion carried.

With no further business, the meeting was adjourned at 6:07 p.m.

ATTEST:

Clerk

Chairman-BPW

Commissioner-BPW

Commissioner-BPW